



Ministry of Housing and Infrastructure

Male', Republic of Maldives.

Terms of Reference for Project Coordinator(s) for King Salman Mosque Project

1. BACKGROUND

Maldives is an archipelago of 1,190 low lying coral islands in the Indian Ocean stretching 860 km with a population of approximately 300,000 distributed over 196 islands. The land area, which covers about 26 geographic atolls, is grouped into 19 administrative atolls and two cities. About 60 % of the inhabited islands have a population of less than 1,000 people; one – third of the inhabited islands have a population of less than 500.

King Salman Mosque is to be built on the occasion of 50th Independence Day of Maldives. The mosque to be built by the grant of the Kingdom of Saudi Arabia will be constructed at the carnival area of Male'. With capacity of more than 6,000 people to pray, the mosque was named after the King of Saudi Arabia, Salman Bin Abdul Aziz Al Saud due to his generous aid given.

The mosque floor area of 142,716 square feet will consist of a library, class rooms, meeting rooms and a conference hall. The library will be more than 11,900 square feet with the Centre for Holy Quran. The project would also consist of a parking area of more than 44,190 square feet for the welfare of citizens who visits to the mosque.

2. LOCATION OF THE PROJECT

The project would be located in Male' Maldives

3. IMPLEMENTING AGENCY

On behalf of the Government of Maldives, the Ministry of Housing and Infrastructure (MHI) will act as the Implementing Agency for the project.

4. THE EXPERT REQUIRED

PMU for King Salman Mosque Project: Project Coordinator

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4.1 Project Coordinator (PC)-02 Nos.

The PC(s) will oversee all activities assigned to PMU, with the overall responsibility to complete the project within the allocated timeline, with strict compliance with the procedures and guidelines, as well as with the relevant project agreements between the Governments.

4.1.1 Qualifications;

4.1.1.1 The candidate should have a Bachelor's degree or equivalent in Architecture, Engineering, Project Management/Construction Management or related. The candidate should possess at least 05 years of experience in general infrastructure projects with significant managerial responsibilities. This experience should include at least 5 years managing construction projects. Should have structural or architectural background. Experience in projects of similar nature will be preferred.

4.1.2 His/her responsibilities shall include but not be limited to:

- 4.1.2.1 Overall responsibility for day to day management and accountable for the achievement of project outputs.
- 4.1.2.2 Perform the procurement of goods and services in accordance to funding agency and government guidelines, and responsible for the subsequent contract administration. This includes, but not limited to the coordination of all activities in assurance of the construction as per the qualitative benchmarks set under the contract specifications. Responsible for all progress reporting, financial control, approval of all contract documentation and advice to the Client on all measures to improve efficiency;
- 4.1.2.3 Responsible for all progress reporting, financial control, approval of all contract documentation and advice to the Consultant on all measures to improve efficiency;
- 4.1.2.4 Certify payments for the works against the relevant bill of quantities and issue the interim payment certificates, the final payment



certificate and other certificates, including taking over certificate, as required under the civil works contract, upon submission of the same by the consultant.

4.1.3 Reporting Obligations:

4.1.3.1 The PC will report directly to the Director General of the Infrastructure Department of MHI on all aspects of project management throughout the duration of the contract unless otherwise advised by the Employer.

4.1.3.2 The PC shall ensure that all the contractual requirements are met and reporting obligations and required financial reports for the project are prepared on time, in accordance with the requirements of the Employer.

4.1.3.3 Be available on a full-time basis during the consultancy period

4.1.3.4 The PC is required to report to work in official attire.

5. PROJECT DURATION

5.1 The estimated duration of this consultancy is 12 calendar months with option of renewing the contract as per project needs and contracted staff's performance

6. SERVICES AND FACILITIES TO BE PROVIDED BY IMPLEMENTATION AGENCY

- a) Furnish all available and related data, maps and information required for the execution of the services.
- b) Assign counterpart personnel for the purpose of liaison with other Government agencies.
- c) Leave Entitlement shall be in accordance of the Civil Service Regulation.